



DelDOT – Public Works

Entrance Permit Process for Solar Farm Applications

This document reflects the content in Chapter 8.5 of the Development Coordination Manual (DCM) which defines the process for obtaining an entrance permit for miscellaneous entrances.

In this document, “Solar Farms” mean development projects where the primary use of that facility is energy production via solar energy collection (adding solar to the roof or behind a commercial building or parking lot canopy wouldn’t qualify for this process). Mixed-use developments and applications seeking an approval to use an existing entrance facility may be required to follow the LONC/PEC Process as outlined in Chapter 1.5 of the DCM, at the Delaware Department of Transportation’s (DelDOT) discretion.

* Entrance Construction Permits are valid for a period of one year from date of issuance.

** Solar Farm Applications are not eligible for a Temporary Entrance Permit under HB 102.

- All applications should be received through DelDOT’s online Entrance Permitting System (<https://services.deldot.gov/EPSExternal/EPSPermit/>) as a Solar Permit. Paper applications may be accepted at the discretion of the Public Works Office.
- All applicants will be required to submit a Department of Natural Resources and Environmental Control (DNREC) delegated agency approval (local conservation district, NCC, etc.) and correspondence showing local land use approval of the application.
- If required by the local land use agency or the DNREC delegated agency as a condition of approval, the applicant may make a written request to the Public Works Office for confirmation of entrance location prior to applying for the entrance permit.
- Solar farm entrances should follow the attached template. Any alterations will be made at the discretion of the Public Works Engineer. Gated entrances shall adhere to Chapter 5.2.6 of the DCM.
- The applicant will be responsible for furnishing and installing all improvements in compliance with their permit.
- Following a passing final inspection, the Public Works Office will authorize the release of the CO with the local land use authority.